



VCU

UCC Meeting
Thursday, October 19, 2023
2:00-5:00 p.m.
Join Zoom Meeting:

<https://vcu.zoom.us/j/83459163624?pwd=dDczZUtackNaYno1cjVEVjhjeTdNZz09>

CIM Course URL: <https://next.bulletin.vcu.edu/courseadmin/>

CIM Program URL: <https://next.bulletin.vcu.edu/programadmin/>

UCC Approval Queue URL: <https://next.bulletin.vcu.edu/courseleaf/approve/>

Select Undergraduate Curriculum Committee Chair in Your Role field

Present: Sang Ahn, Robert Anderson, Mariam Alkazemi, Caroline Budwell, Karen Cary, Laurie Cathers, Ross Collin, Mariah Crilley, Kimberly Davis, Yonella Demars, Teri Dunnivant, Jimmie Gahagan, Moe Greene, Rachel Hill, Jared Johnson, Filipe Leitao, Patrick Lowery, Edna Renee Macbeth, Meera Mehtaji, Karen Meister, Stephanie Odera, Elena Olson, Faye Prichard, Kristin Reed, Sara Reed, Catherine Viverette, Hong Zhao

Guests: Paul Brooks, Rob DiRenzo, Mignonne Guy, Katrice Hawthorne, Sally Hunnicutt, Kathy Ingram, Brett Massimino, Erin McGhee, Marcus Messner, Sandy Morgan, Jennifer Tennison, Stephanie Thulin, Stephanie Walcott, Erin Webster Garrett, James Wiznerowicz, Lisa Yamin

Absent: Amy Burlar, Barbara Judy, Nick Garcia

Minutes

I Call to Order

II Approval of Minutes

- **September 21, 2023 (APPROVED)**

III Discussion Item

- **Racial literacy capacity expectation**
 - The General Education Curriculum Committee has begun meeting although without a chair or co-chairs; the curriculum support team is engaged.
 - The majority of students will complete general education courses in the first 2 years of study and graduation should not be delayed because there are not enough seats available for students to fulfill a requirement.
 - Darcy Mays created a projection model that can be used to determine seat capacity.

- Mignonne Guy has agreed to chair an Implementation committee with an initial focus being on racial literacy courses.
- The Implementation committee will work with faculty proposing racial literacy courses and assist them with building successful proposals.
- UUCG members posed the following questions and shared additional insights for consideration:
 - Can the number of seats needed come from departments or schools?
 - Are there numbers from other foundational courses that can be used?
 - Transfer credits can not be used to satisfy the racial literacy requirement.
 - Are DFW rates built into the projection model? If not, should they be?
 - Course proposals should include capacity.
- Faye Prichard will reach out to Angela Reynolds to learn if data exists around racial literacy course seat capacity.

IV New Business

- **School of the Arts**

- Department of Dance**

- Reviewers: Primary, Mariah Crilley, Secondary, Yonella Demars**

- Course Inactivations*

- DANC 293: Professional Performance: Trainee Level First Year (APPROVED)

- DANC 294: Professional Performance: Trainee Level First Year (APPROVED)

- DANC 307: Music and Dance Forms for Trainees (APPROVED)

- DANC 393: Professional Performance: Trainee Level Second Year (APPROVED)

- DANC 394: Professional Performance: Trainee Level Second Year (APPROVED)

- DANC 405: Composition for Trainees (APPROVED)

- DANC 406: Composition for Trainees (APPROVED)

- **School of Business**

- Department of Economics**

- Reviewers: Primary, Ross Collin, Secondary, Karen Meister**

- Course Changes*

- ECON 303: Managerial Economics (APPROVED)

- ECON 403: Introduction to Mathematical Economics (APPROVED)

- ECON 489: Senior Seminar in Economics (APPROVED)

- ECON 491: Topics in Economics (APPROVED)

- **School of Business**

- Department of Finance, Insurance and Real Estate**

- Reviewers: Primary, Ross Collin, Secondary, Karen Meister**

- Course Inactivation*

- FIRE 301: Personal Financial Planning (APPROVED)

- **School of Business**
Department of Information Systems
Reviewers: Primary, Ross Collin, Secondary, Karen Meister
Course Change
INFO 364: Database Systems (APPROVED)

- **School of Business**
Department of Supply Chain Management and Analytics
Reviewers: Primary, Ross Collin, Secondary, Karen Meister
New Program
BS-SCM: Supply Chain Management, Bachelor of Science (B.S.) (APPROVED)

- **School of Dentistry**
Dean's Office
Reviewers: Primary, Elena Olson, Secondary, Filipe Leitao
Course Changes
DENH 312: Community Oral Health Education and Promotion (APPROVED)
DENH 411: Dental Public Health I (APPROVED)

- **School of Dentistry**
Dental Special Topics
Reviewers: Primary, Elena Olson, Secondary, Filipe Leitao
Course Change
DENS 101: Introduction to Dentistry (APPROVED)

- **School of Education**
Department of Educational Leadership
Reviewers: Primary, Elena Olson, Secondary, Filipe Leitao
Program Change
BA-HOD: Human and Organizational Development, Bachelor of Arts (B.A.) (APPROVED)
New Concentration
~~BA-HOD-L7: Human and Organizational Development, Bachelor of Arts (B.A.) with a concentration in education and learning~~ *Removed from this agenda per the request of Jennifer Tennison as a result of internal unit discussions.*

- **School of Education**
Department of Teaching and Learning
Reviewers: Primary, Hong Zhao, Secondary, Sara Reed
New Courses
HPED 102: Health Education as a Discipline (APPROVED)
HPED 103: Lifetime Fitness, Wellness and Nutrition (APPROVED)
HPED 200: Motor Learning and Performance (APPROVED)
HPED 201: Assessment and Technology in Health and Physical Education (APPROVED)
HPED 202: Health Education Content (APPROVED)
HPED 204: Outdoor Education (APPROVED)
HPED 205: History and Philosophy of Health and Physical Education (APPROVED)

HPED 300: Adapted Physical Education (APPROVED)

Reviewers: Primary, Moe Greene, Secondary, Sang Ahn

HPED 301: Biomechanics of Teaching Movement Skills (APPROVED)

HPED 302: Elementary Methods of Physical Education (APPROVED)

HPED 303: Teaching Team and Individual Sports for Lifetime Fitness (APPROVED)

HPED 304: Secondary Methods of Physical Education (APPROVED)

HPED 305: Concepts of Peer Health Education (APPROVED)

HPED 314: Practicum for Health and Physical Education (APPROVED)

HPED 320: ACE Prep Group Exercise (APPROVED)

HPED 321: ACE Prep Personal Training (APPROVED)

Reviewers: Primary, Mariam Alkazemi, Secondary, Caroline Budwell

HPED 322: Learn to Swim (APPROVED)

HPED 323: Swimming for Fitness (APPROVED)

HPED 324: ARC Lifeguard (APPROVED)

HPED 325: ARC Water Safety Instructor (APPROVED)

HPED 326: Introduction to Mindfulness and Leading With Compassion (APPROVED)

HPED 402: Becoming a Health and Physical Education Professional (APPROVED)

HPED 403: Teaching Health Education (APPROVED)

HPED 493: Field Experience I (APPROVED)

HPED 495: Field Experience II (APPROVED)

- **School of Education**

Department of Teaching and Learning (cont.)

Reviewers: Primary, Catherine Viverette, Secondary, Laurie Cathers

Program Changes

BSED-HPE: Health and Physical Education, Bachelor of Science in Education (B.S.Ed.) (APPROVED)

EDU: Education, minor in (APPROVED)

HED: Health education, minor in (APPROVED)

BSED-ECT: Early Childhood Education and Teaching, Bachelor of Science in Education (B.S.Ed.) (APPROVED)

RCW: Recreation and wellness, minor in (APPROVED)

Extension of Temporary Suspension

BSED-STE-ER: Secondary Education and Teaching, Bachelor of Science in Education (B.S.Ed.) with a concentration in engineering education (APPROVED)

- **College of Engineering**

Department of Computer Science

Reviewers: Primary, Jimmie Gahagan, Secondary, Jared Johnson

Course Changes

CMSC 235: Computing and Data Ethics (APPROVED)

CMSC 254: Introduction to Problem-solving (APPROVED)

CMSC 302: Introduction to Discrete Structures (APPROVED)

CMSC 311: Computer Organization (APPROVED)

CMSC 312: Introduction to Operating Systems (APPROVED)

CMSC 413: Introduction to Cybersecurity (APPROVED)

Reviewers: Primary, Kimberly Davis, Secondary, Rachel Hill

New Courses

CMSC 304: Programming Languages (APPROVED)

CMSC 408: Databases (APPROVED)

CMSC 426: Software as a Service (APPROVED)

CMSC 427: Design and Implementation of User Interfaces (APPROVED)

CMSC 436: Artificial Intelligence (APPROVED)

CMSC 437: Introduction to Natural Language Processing (APPROVED)

CMSC 438: Machine Learning (APPROVED)

Program Change

CSC: Computer science, minor in (APPROVED)

New Program

BA-CSB: Computer Science, Bachelor of Arts (B.A.) (TABLED - roll back per committee request that a letter from the math department be attached, indicating there is capacity to accommodate the number of students likely to enroll in the program; additionally, School of Business representation expressed opposition to the program as being duplicative of the BS in Information Systems; collaborative conversations with the two units will be scheduled)

New Minor

DSC: Data Science, minor in (APPROVED pending the addition of language around one hidden prerequisite requirement; language will be sent to Teri Dunnivant for inclusion) *A table of 10 or 11 prerequisite credits was submitted; this item will be added to old business in the Nov. 16 agenda for further discussion.*

- **College of Health Professions**

Dean's Office

Reviewers: Primary, Jimmie Gahagan, Secondary, Amy Burlar

Course Change

ALHP 420: Positive Organizational Leadership Development (APPROVED)

New Course

ALHP 300: Communication Strategies in Health Services (APPROVED)

- **College of Health Professions**

Department of Radiation Sciences

Reviewers: Primary, Patrick Lowery, Secondary, Amy Burlar

Reactivation of Admission/Entry

BS-CRS-NMSM: Clinical Radiation Sciences, Bachelor of Science (B.S.) with a concentration in nuclear medicine technology (second modality) (APPROVED)

BS-CRS-NMDC: Clinical Radiation Sciences, Bachelor of Science (B.S.) with a concentration in nuclear medicine technology (degree completion) (TABLED - roll back per committee request that student learning objectives be edited for better alignment with BS-CRS-NMSM) *Per a conversation with Katrice Hawthorne, Teri Dunnivant copied and added the program core learning outcomes specified in the BS-CRS-NMSM form to the BS-CRS-NMDC form. BS-CRS-NMDC has been approved to move forward in the CIM workflow.*

- **College of Humanities and Sciences**
Department of Forensic Science
Reviewers: Primary, Patrick Lowery, Secondary, Robert Anderson
New Courses
FRSC 231: Programming for Digital Forensics (APPROVED)
FRSC 232: Reverse Engineering Malware for Forensic Applications (APPROVED)
FRSC 331: File System and Data Structure Forensics (APPROVED)
FRSC 431: Computer and Storage Device Forensics (APPROVED)
FRSC 432: Mobile and IoT Device Forensics (APPROVED)
FRSC 433: Cloud Forensics and Incident Response (APPROVED)
New Program
BS-DFI: Digital Forensics and Incident Response, Bachelor of Science (B.S.) (APPROVED)

- **University College**
Dean's Office
Reviewers: Primary, Mariah Crilley, Secondary, Stephanie Odera
Course Change
REAL 399: REAL: ____ (APPROVED)
Course Inactivations
UNIV 301: Interdisciplinary Theory and Practice (APPROVED)
UNIV 303: Interdisciplinarity in the Professional World (APPROVED)
UNIV 305: Interdisciplinary Social Innovation (APPROVED)
UNIV 492: Independent Study (APPROVED)
UNIV 499: BIS Senior Capstone (APPROVED)

- **Wilder School**
Dean's Office
Reviewers: Primary, Edna Renee Macbeth, Secondary, Kristin Reed
Course Changes
CRJS 300: Forensic Criminology (APPROVED)
CRJS 360: Foundations of Criminal Law (APPROVED)
CRJS 382: Gender, Crime and Justice (APPROVED)
CRJS 421: Race, Crime and Criminal Justice (APPROVED)
CRJS 450: Cyber Crime and Computer Forensics (APPROVED)
CRJS 480: Senior Seminar
Program Change
BS:MPA CRJ: Accelerated opportunities tab for criminal justice to MPA (APPROVED)

V Additional Discussion Items

- **UCC efficiencies**
 - CIM forms working group
 - The curriculum support team is considering if Google course application forms (i.e., general education and REAL) can be eliminated by building additional questions into the currently existing CIM form.

- Sandy Morgan is currently cross-checking the general education course application against the CIM form to determine if the difference is significant.
 - Stephanie Thulin will organize this ad hoc working group and Rachel Hill and Elena Olson volunteered to serve.
 - Others may be consulted as needed.
- REAL course application working group
 - The CIM forms working group will also be tasked with reviewing the REAL course application in an effort to create efficiencies and incorporate questions into the currently existing CIM form.
- SCHEV actions committee
 - Rob DiRenzo and Lisa Yamin will engage this committee during a program idea phase in an effort to open up discussion around student demand and employability of graduates, among other areas.
 - Initiating these discussions prior to proposal work starting is meant to encourage conversations and collaboration within and across units.
 - Mariam Alkazemi and Yonella Demars volunteered to serve on this committee, in a limited capacity.
 - A Google form may be created to provide a brief description of the work of this committee and collect additional volunteers.
- Administrative actions committee
 - Faye Prichard will organize this committee to review all proposals submitted to the UUCC via CIM.
 - Committee members will use an approved list to determine which actions may be administratively approved.
 - Administratively approved actions will be listed as consent agenda items on UUCC agendas.
 - Mariah Crilley, Edna Renee Macbeth and Elena Olson volunteered to serve on this committee.
- Faye Prichard noted that those who serve on the SCHEV actions and Administrative actions committees will not be tasked with assignments during UUCC meetings.